



Permit No. _____
Issuance Date _____

City of Sergeant Bluff BUILDING PERMIT APPLICATION

Property Address _____

Name of Applicant _____ Are you the contractor? Y ___ N ___

Are you the property owner? Y ___ N ___ If not the property owner, are you registered with the State of Iowa as a Contractor? Y ___ N ___ **All contractors must be registered. It's the Law.**

Applicant's Mailing Address _____

Applicant's Phone No. _____ Cell Phone _____

E-mail Address _____

Legal Description (if new structure) _____

Type of Improvement New Building Addition Alteration/Repair Other

Describe Proposed Project _____

Overall Cost of Project \$ _____ Number of Stories _____

Required permits applied for:
 Building Plumbing Electrical Furnace Other _____

Please list all subcontractors if applicable:

Building _____ Furnace _____
 Plumbing _____ Others _____
 Electrical _____

Zoning Area _____ Use of structure _____

Type of construction _____

Height of structure measured from finished grade to highest point of roof _____

Elevation above curb to top of foundation _____ (2 ½ foot minimum on new residential)

Distance from lot lines: Front _____ Rear _____

 Side _____ Side _____

 Corner lot - distance from the street side _____

Square Footage of: Main Floor _____ Second floor _____
 Garage _____ Basement _____
 Other _____

This application must be accompanied by a full set of building plans. Hand drawn may be accepted if done to scale. The following will be required:

- 1.) Site Plan 2.) Floor Plan 3.) Elevations 4.) Footing/Foundation/Wall sections 5.) Grading Plan (show drainage plan)

(Exceptions to these requirements may apply to simple remodels, decks, sprinkler systems, etc.
Call this office if unsure)

I hereby apply for a building permit as described herein and as drawn on all attached drawings submitted with this application. I further state that the said construction will be in accordance with this application and in compliance with the Sergeant Bluff, Iowa Municipal Code.

Signature of Applicant

Date

Building Permit Application: Approved Denied

Signature of Building Official

Date

1. Said applicant shall submit a drawing of the lot (minimum 8 ½ X 11), depicting existing buildings, and proposed construction giving lot dimensions, buildings, and the distance proposed buildings will be from all lot lines.
2. This building permit is void six (6) months from its issuance date.
3. Contractor must provide proof of a valid registration with the Iowa State Division of Labor Services.
4. City Hall must be notified before any taps into water & sewer mains are made. All taps must be approved by the Maintenance Superintendent.
5. It shall be the contractor/owner's responsibility to keep all construction sites cleaned daily during new or remodeling process of construction. Violations will be cited.
6. All utilities are underground, contact Iowa One Call at 1-800-292-8989 before doing any digging.
7. EPA and DNR sediment and erosion control requirements are strictly enforced.
8. Mud must be cleaned off the street on a daily basis.
9. Grinding of curbs or driveways is mandatory. No cutting is allowed.
10. No burning of construction materials is allowed.
11. Eaves, cornices, and similar features may extend one foot into a required yard space except that eaves may encroach three feet into a yard space when such yard space is ten feet or more in width.
12. Contact Postmaster before installing mailbox.

THE CITY OF SERGEANT BLUFF REQUIRES YOU TO HAVE AN APPROVED, SIGNED AND PAID BUILDING PERMIT BEFORE ANY CONSTRUCTION IS STARTED

**401 4th St., PO Box 703, Sergeant Bluff, IA 51054
Phone: 712-943-4244/Fax: 712-943-2106**